



# Final Audit Follow-Up TPD Operational Training

Original Report #AR-2601, Issued November 13, 2025  
Follow-Up Period Ending March 31, 2026

Report #AR-2603  
May 8, 2026

## Executive Summary

This follow-up assessed the implementation of action plan steps for two recommendations in Audit Report #AR-2601, issued November 13, 2025, related to Tallahassee Police Department (TPD) Operational Training. TPD provided documentation supporting completion of all action plan steps. Accordingly, both recommendations are considered resolved.

Action Plan Step Summary: Management developed four action plan steps in response to our two audit recommendations. This status report is the first and final follow-up on the action plan steps due by March 31, 2026.

## Summary from Original Report

The original audit evaluated whether TPD officer training aligned with the use-of-force policy, General Order 60, *Response to Resistance* (GO-60). The audit objective was to determine whether the training curriculum addressed GO-60 requirements and supported appropriate officer response to resistance.

The audit concluded that the TPD training was consistent with the policy and covered key topics, including force options, de-escalation, and documentation. The audit also found that the curriculum addressed response to resistance training for new officers, annual refresher courses, and specialized programs.

The original audit also identified two areas for improvement: the Training Unit did not promptly update training materials following policy revisions and the TPD policy lacked a clear description of the required actions when an officer misses mandatory training.

**Complete**

4

**In Progress**

0

**Needs Attention**

0

## Action Plan Step 1

Observation 1 concluded that TPD operational training aligned with GO-60 and reflected established best practices. Accordingly, no recommendation was issued, and no action plan step was necessary.

## Action Plan Step 2.1

Objective: The Accreditation and Inspection Unit (AIU) will communicate policy or operational changes to the Training Unit.

**Action Plan Status: Complete**

Management Action Plan: *The Accreditation and Inspection Unit (AIU) has been designated as the responsible entity for ensuring that all statutory updates and policy changes are communicated effectively.*

*When statutes are distributed through PowerDMS and when policy changes are issued that require training adjustments, the AIU will immediately notify by email the Training Unit Chain of Command.*

OIG Assessment: We reviewed documentation provided by TPD management to verify that the AIU implemented the communication process. That documentation showed the AIU notified the Training Unit chain of command of changes in standards and operations that require incorporation into training. Based on the audit procedures performed, we concluded Action Plan Step 2.1 has been completed.

## **Action Plan Step 2.2**

Objective: Revise the process for updating training curricula to ensure that changes in laws, policies, techniques, or equipment are incorporated in a timely manner.

### **Action Plan Status: Complete**

Management Action Plan: *Upon notification by the AIU, the Training Unit will either (a) issue a Training Bulletin for immediate officer awareness, or (b) incorporate the revisions into the next scheduled training cycle, ensuring integration into lesson plans and training curricula.*

OIG Assessment: Management provided documentation showing AIU communicated standards and policy changes to the Training Unit and those changes were incorporated into relevant training materials. The Training Unit updated lesson plans and training protocols and issued a training bulletin through PowerDMS, a document management system used to distribute and track information provided to officers. Based on our review of the documentation provided, we concluded Action Plan Step 2.2 has been completed.

## **Action Plan Step 3.1**

Objective: Update requirements for completing missed mandatory training, including approval of any exceptions.

### **Action Plan Status: Complete**

Management Action Plan: *A provision has been added to departmental policy, General Order 57, Training Protocol, that all members shall attend in-service and other department-mandated training unless their absence is approved by the Bureau Commander or designee. This creates a formal expectation and establishes accountability for missed training sessions.*

OIG Assessment: We reviewed the revised General Order 57, *Training Protocol*, dated October 13, 2025. The updated policy states that only the Bureau Commander (or designee) may exempt an officer from attending in-service training for good cause. Based on our review of the general order, we concluded Action Plan Step 3.1 has been completed.

## Action Plan Step 3.2

Objective: Enhance procedures for managing missed mandatory training.

### Action Plan Status: Complete

Management Action Plan: *Operational Duty Restrictions - Policy has been updated to clarify that members on light/limited duty status are still required to attend mandatory training and will participate in all portions of training that they are physically capable of completing.*

*When necessary, the Training Unit may provide modified in-service training during the cycle to ensure these members receive required instruction consistent with FDLE standards.*

OIG Assessment: We reviewed the updated General Order 57, *Training Protocol*, dated October 13, 2025, and confirmed it includes a “Duty Restrictions” section addressing mandatory training expectations for officers on light/limited duty and the use of modified in-service training when needed. The policy requires training staff to track incomplete modules and notify the chain of command of the officer. It also provides for supervisory evaluation of operational duty restrictions until critical training elements are completed. We determined that Action Plan Step 3.2 has been completed.

## Conclusion

Management developed four action plan steps in response to two recommendations in Report #AR-2601. Based on the follow-up procedures conducted through March 31, 2026, we determined that management implemented all four action plan steps. All action plan steps are complete, the related recommendations are considered resolved, and no additional follow-up work is planned at this time.

## Appointed Official Response

### *City Manager:*

We appreciate the work of the Office of the Inspector General in conducting this follow-up review of TPD’s operational training. I am pleased that all four action plan steps have been completed and that the recommendations from the original audit are now considered resolved. These updates help staff evaluate and implement improvements based on best practices. I would like to thank the staff of the Inspector General’s Office for their professional review and ongoing efforts to strengthen our City controls and processes.

## Acknowledgements

We appreciate the cooperation and assistance provided by TPD management and staff during this audit follow-up.

## Project Team

Conducted by: Randy Ditty, CISA, CPM  
Senior IT Auditor

Supervised and

Approved by: Steven Meredith, CPA, CIA, CIGA, CISA, CIG, CIGI  
Deputy Inspector General

## Statement of Accordance

The mission of the Office of the Inspector General is to advance integrity, accountability, transparency, and efficiency and effectiveness within City government by providing professional, independent, and objective audit and investigative services.

We conducted this audit follow-up in conformance with *generally accepted government auditing standards*. Those standards require we plan and perform the audit follow-up to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe the evidence obtained provides a reasonable basis for our findings and conclusions based on our objectives.

Please contact the Office of Inspector General at (850) 891-8397 or [inspector.general@talgov.com](mailto:inspector.general@talgov.com) with inquiries regarding this report.

<http://www.talgov.com/transparency/inspectorgeneral.aspx>

