

MAJOR FUNCTION

This is supervisory work assisting in planning, directing, and participating in the maintenance activities of a nine-hole municipal golf course or assisting in planning, directing, and participating in the maintenance activities of an 18-hole golf course. Work includes the preparation and participation in the maintenance, repair, renovation, construction, and care of the grounds and equipment utilized at one of the municipal golf courses. Work is performed under general instructions of the Golf Course Superintendent. Work is reviewed through inspections and by results obtained.

ESSENTIAL AND OTHER IMPORTANT JOB DUTIES**Essential Duties**

Trains, supervises, and participates in the mowing, watering, and general maintenance of tees, greens, fairways, and other areas on the golf course. Maintains accurate pesticide records. Prepares or assists in the preparation of the annual budget and work program priorities. Prepares periodic schedules of maintenance activities, prepares reports, and attends meetings. Responsible for making all necessary chemical and fertilizer applications to turf on the golf course. Supervises and assists in the planting, pruning and care of annuals, plants, shrubs, and trees. Maintains and makes minor repairs on golf course equipment. Maintains and makes repairs to irrigations lines, irrigation heads, irrigation control valves and irrigation satellites. Recommends the selection, advancement, grievance resolution, discipline, and discharge of supervised staff. Provides input and recommendations for performance evaluations. Performs related work as required.

Other Important Duties

Ensures that expenditures are made within the approved budget. Performs related work as required. Position is required to lead and direct employees from the Florida Department of Corrections Work Release Center.

DESIRABLE QUALIFICATIONS**Knowledge, Abilities and Skills**

Knowledge of the principles and Best Management Practices (BMP's) of golf course maintenance, irrigation usage and chemical applications. Knowledge of the construction and maintenance of golf course tees, fairways, and greens. Knowledge of the production and maintenance of the types of turf used on golf courses. Knowledge of the characteristics and proper application of various fertilizers, soil conditioners, herbicides, insecticides fungicides. Knowledge of drainage control methods and watering and irrigation systems including wells, pumps, and automatic controls. Knowledge of occupational hazards and safety precautions required for the work. Knowledge of Integrated Pest Management (IPM). Ability to identify diseases, weed types and insects that affect turf grass. Ability to read and interpret chemical and fertilizer labels and to apply or explain proper mixture and application procedures. Ability to plan, organize, train, assign, direct and inspect the work of subordinates. Ability to communicate effectively and maintain work records and prepare reports. Ability to estimate time and materials for work projects. Skill in the use of computers and smart devices for associated programs and applications necessary for successful job performance.

Minimum Training and Experience

Possession of a high school diploma or an equivalent recognized certificate and three years of experience that includes golf course maintenance activities. Training in agronomy, horticultural operations, golf course maintenance or a related area may be substituted for the required experience.

Necessary Special Requirements

Must possess a valid Class E State driver's license at time of appointment.

Must obtain a State of Florida Public Restricted Use Pesticide license in Ornamental and Turf within 6 months of appointment and maintain as a condition of continued employment.

Revised: 04-20-87
01-24-90
06-17-94
04-29-03
04-19-04*
10-09-06
11-02-09*
11-17-23