

## List of Application Types and Subtypes + Case Number Prefixes Assigned to Them

based on options provided when creating a new application  
in the [Online Customer Permit Portal](#) as of June 16, 2022

<b>Building Permits</b> <i>click <a href="#">here</a> for descriptions &amp; guidance; use <a href="#">Permit Portal</a> to submit an application</i>	
<b>Commercial Building</b> <i>accompanying trade permits are not listed here</i> <ul style="list-style-type: none"> <li>• Commercial Building</li> <li>• Shell Commercial Building (New Bldg only)</li> </ul>	<b>TCB</b>
<b>Demolition</b> <ul style="list-style-type: none"> <li>• Demo Move Permit</li> <li>• Sign – Billboard Demo</li> </ul>	<b>TDM</b>
<b>Life Safety/Fire</b> - <i>click <a href="#">here</a> for more information</i> <ul style="list-style-type: none"> <li>• Fireworks Display</li> <li>• Fireworks Vendor</li> </ul>	<b>TFA</b>
<b>Manufactured Home</b>	<b>TMH</b>
<b>Residential Building</b> <i>accompanying trade permits are not listed here</i>	<b>TRB</b>
<b>Retaining Wall</b>	<b>TRW</b>
<b>Sign</b> <ul style="list-style-type: none"> <li>• Off-Site Billboard</li> <li>• Off-Site Directional</li> <li>• On-Site</li> <li>• Temp Banner/Portable Sign</li> </ul>	<b>TBS</b>
<b>Swimming Pool</b>	<b>TPL</b>
<b>Tent/Temporary Use</b>	<b>TFT</b>
<b>Window/Door/Siding</b> <ul style="list-style-type: none"> <li>• Commercial Window/Door/Siding</li> <li>• Residential Window/Door/Siding</li> </ul>	<b>TWD</b>

<b>Land Use Reviews</b>	
<i>click <a href="#">here</a> for descriptions &amp; guidance; use <a href="#">Permit Portal</a> to submit an application</i>	
<b>Abandonment</b>	<b>TAB</b>
<b>Board of Adjustment and Appeals (BOAA)</b> <ul style="list-style-type: none"> <li>• BOAA Variance Application</li> <li>• Prior Existing Land Use Certificate (PELUC)</li> </ul>	<b>TVA</b>
<b>Concurrency</b>	<b>TCM</b>
<b>Flood Zone Determination</b>	<b>TFZ</b>
<b>Land Use Compliance Certificate</b>	<b>TCC</b>
<b>Limited Partition</b>	<b>TSD</b>
<b>Linear Infrastructure Variance</b>	<b>TLI</b>
<b>Parking Standards Review</b>	<b>TPK</b>
<b>Pre-Concurrency</b>	<b>TPC</b>
<b>Preliminary Plat</b>	<b>TSD</b>
<b>Pre-Submittal</b>	<b>TPA</b>
<b>Stand Alone Deviation</b>	<b>TDR</b>
<b>Type A Site Plan</b>	<b>TSP</b>
<b>Type B Site Plan</b>	<b>TSP</b>
<b>Technical Amendment</b>	<b>TTA</b>
<b>Zoning Verification</b>	<b>TZV</b>

<b>Land Use Reviews – Modifications</b>	
<i>click <a href="#">here</a> for descriptions &amp; guidance; use <a href="#">Permit Portal</a> to submit an application</i>	
<b>Limited Partition Major &amp; Minor Modification</b>	<b>TSD</b>
<b>Preliminary Plat Major &amp; Minor Modification</b>	<b>TSD</b>
<b>Type A Major &amp; Minor Modifications to Site Plan</b>	<b>TSP</b>
<b>Type B Major &amp; Minor Modifications to Site Plan</b>	<b>TSP</b>

<b>Environmental Reviews</b>	
<i>click <a href="#">here</a> for descriptions &amp; guidance; use <a href="#">Permit Portal</a> to submit an application</i>	
<b>Environmental Impact Analysis</b>	<b>TEI</b>
<b>Environmental Management Permit</b> <ul style="list-style-type: none"> <li>• General</li> <li>• Land Disturbance Only</li> <li>• Minor</li> <li>• Road</li> <li>• Standard</li> </ul> (Permit amendment applications use this <a href="#">form</a> , but have the same “TEM” prefix)	<b>TEM</b>
<b>Environmental Permit Waiver</b>	<b>TPW</b>
<b>Environmental Variance</b>	<b>TEV</b>
<b>Natural Features Inventory</b>	<b>TNF</b>
<b>NFI Exemption Request</b>	<b>TEX</b>
<b>Tree Protection &amp; Removal</b>	<b>TIP</b>

<b>Environmental Permits</b>	
<i>click <a href="#">here</a> for descriptions &amp; guidance; use <a href="#">Permit Portal</a> to submit an application</i>	
<b>Stormwater Operating</b>	<b>TOP</b>

<b>Public Infrastructure ROW Permits</b>	
(processed by the Underground Utilities & Public Infrastructure Department)	
<b>Public Infrastructure Traffic Engineering</b>	<b>ROW</b>

**All Building Permit Prefixes (includes trades)**  
**ALPHABETICAL BY PREFIX**

Description	Permit Prefix
Annual Facility Building Permit	TAF
Annual Facility Electrical Permit	TAF
Annual Facility Gas Permit	TAF
Annual Facility Mechanical Permit	TAF
Annual Facility Plumbing Permit	TAF
Appliance Sticker Gas Permit	TAS
Appliance Sticker Plumbing Permit	TAS
Appliance Sticker Purchase	TAS
Alternative Energy Permit	TBA
Temporary Storage Container	TBC
Electrical Permit	TBE
Mechanical Permit	TBM
Gas Permit	TBN
Plumbing Permit	TBP
Roof Permit	TBR
Sign - Off Site Billboard Permit	TBS
Sign - Off-Site Directional	TBS
Sign - On-Site	TBS
Sign - Temp Banner/Portable Sign Permit	TBS
COT Water and Sewer Connection	TBW
Leon/Wakulla Water and Sewer Connection	TBW
Commercial Building Permit	TCB
Shell Commercial Building	TCB
Competency Card	TCP
Demo Move Permit	TDM
Sign - Billboard Demo Permit	TDM
Fire Alarm Permit	TFA
Fire Suppression Permit	TFA
Fireworks Display Permit	TFA
Fireworks Vendor Permit	TFA
Hood Suppression Permit	TFA
Underground Permit	TFA
Commercial Foundation Permit	TFD
Residential Foundation Permit	TFD
Tent/Temporary Use Permit	TFT
Leon County Gas Taps	TLG
Manufactured Home Permit	TMH
Swimming Pool Permit	TPL
Residential Building Permit	TRB
Retaining Wall Permit	TRW
Residential Window/Door/Siding Permit	TWD
Commercial Window/Door/Siding Permit	TWD

**All Land Use & Environmental Services Prefixes,  
ALPHABETICAL BY PREFIX**

Description	Permit Prefix
Abandonment Application	TAB
Land Use Compliance Certificate	TCC
Building Code Enforcement Case	TCE
Environmental Code Enforcement	TCE
Stormwater Code Enforcement	TCE
City Concurrency Review	TCM
Concurrency	TCM
County Concurrency Review	TCM
Campus Development Agreement	TDA
Chapter 163 Agreement	TDA
Concurrency Agreement	TDA
Notice of Prop. Change to DRI	TDA
Stand Alone Deviation	TDR
Environmental Impact Analysis	TEI
EMP - Amendment Permit	TEM
EMP - General Permit	TEM
EMP - Land Disturbance Only Permit	TEM
EMP - Minor Permit	TEM
EMP - Road Permit	TEM
EMP - Standard Permit	TEM
Environmental Management Permit	TEM
Environmental Variance	TEV
NFI Exemption Request	TEX
Flood Zone Verification	TFZ
Tree Protection & Removal Permit	TIP
Linear Infrastructure Variance	TLI
Natural Features Inventory	TNF
Pre-Submittal	TPA
Pre-Concurrency Review	TPC
Parking Standards Review	TPK
Environmental Permit Waiver	TPW
Stormwater OP Compliance Conf. Space	TOC
Stormwater OP Compliance Surface	TOC
Stormwater Operating Permit	TOP
Stormwater Operating Permit Renewal	TOR
Stormwater OP Renewal Confined Space	TOR
Stormwater OP Renewal Surface	TOR
Rooming House	TRH
Limited Partition Major Modification	TSD
Limited Partition Minor Modification	TSD
Limited Partition New	TSD
Preliminary Plat Major Modification	TSD

Description	Permit Prefix
Preliminary Plat Minor Modification	TSD
Preliminary Plat New	TSD
Subdivision	TSD
Site Plan	TSP
Type A Major Modification	TSP
Type A Minor Modification	TSP
Type A Site Plan Review New	TSP
Type B Major Modification	TSP
Type B Minor Modification	TSP
Type B Site Plan Review New	TSP
Technical Amendment	TTA
BOAA Variance Application	TVA
PELUC Certificate	TVA
Zoning Verification	TZV

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